YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution   `GOVERNMENT COLLEGE RAU`

- Name of the Head of the institution   `DR. ANIL SINGH`

- Designation   `INCHARGE PRINCIPAL`

- Does the institution function from its own campus?   `Yes`

- Phone no./Alternate phone no.   `9425492027`

- Mobile no   `9424554354`

- Registered e-mail   `hegcrauind@mp.gov.in`

- Alternate e-mail   `principalrau@yahoo.com`

- Address   `Gurukul Parisar Rangwasa Road Rau Indore 453331`

- City/Town   `INDORE`

- State/UT   `MADHYA PRADESH`

- Pin Code   `453331`

2.Institutional status

- Affiliated /Constituent   `Affiliated College`

- Type of Institution   `Co-education`

- Location   `Semi-Urban`

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **DEVI AHILYA VISHWVIDHALAYA (DAVV)**

- Name of the IQAC Coordinator   **DR. D.C. RATHI**

- Phone No.   **9425492027**

- Alternate phone No.   **9425492027**

- Mobile   **9425492027**

- IQAC e-mail address   **principalrau@yahoo.com**

- Alternate Email address   **drathi101@yahoo.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://www.govtcollegerau.org/wp-content/uploads/2025/01/Final-AQAR-2022-23.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.govtcollegerau.org/wp-content/uploads/2024/03/Academic-Calendar-23-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.47**	**2022**	**15/03/2022**	**14/03/2027**

6.Date of Establishment of IQAC   **16/03/2022**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Higher Education Department	MPHEQIP	WORLD BANK	2023-24	298776
Higher Education Department	State Government	State Government (For Webinar)	2023-24	16000

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Organize Webinar on NEP-2020, Regular Meeting. • Fulfil the Action Taken Plan • Use of ICT (Information Communication Tools) • Focus on Quality Education

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Yoga and meditation sessions are to be organized for students as well as teachers.	To keep them motivate
Soft skills workshop are planned for the students.	To enhance their skills through extempore etc
Investors Awareness programmed.	Is planned so that students may learn the value of savings as well as time value of money. They should know different avenues available for investment and effects of compounding
04 Days Workshop on Taxation	A thorough workshop on taxation is also planned, so that not only students of commerce but all the students should know at least the process of ITR filing.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC Administrative Committee	22/07/2023

14.Whether institutional data submitted to AISHE

Part A	
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1.Name of the Institution	GOVERNMENT COLLEGE RAU
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• Alternate Email address	**drathi101@yahoo.com**
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4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.govtcollegerau.org/wp-content/uploads/2024/03/Academic-Calendar-23-24.pdf

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14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	17/12/2024

15.Multidisciplinary / interdisciplinary

Multidisciplinary education provided to the student accroding to NEP 2020

16.Academic bank of credits (ABC):

Government College Rau, Registerd under Academic bank of credits

(ABC) Devi Ahila University Indore.

17.Skill development:

2 Days workshop oraganised by IQAC on Soft Skills. 4 Days workshop on taxtion (GST & Income Tax) by IQAC (Organised by ICAI, Indore Branch)

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Indian knowledge system comprises Gyan Vigyan, and Jivan Darshan (philosophy) in the Indian tradition. The Department of Higher Education has taken several steps to incorporate Indian Knowledge Systems (IKS) into the education system. Government College Rau has implemented the New Education Policy (NEP) 2020, which recognizes the rich heritage of ancient and eternal Indian knowledge. According to NEP 2020, the tradition of our ancient education has been implemented at the undergraduate level. Information regarding the Ramayan, Geeta Uddeshya, Yoga, and other literature of the Bharatiya education system has been provided to students. Students are actively involved in state-level folk culture, including dance forms and artwork. It is proposed to etablish a separate cell of Indian Knowledge system at our college session 2024-25

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus on Outcome Based Education (OBE) is a student-centric teaching and learning methodology in which curriculum is designed to achieve the stated objectives and outcomes and there is continuous monitoring and assessment of the performance. In our college we follow the true spirit of NEP (New Education Policy), in vocational courses our objective remains to make a student so much efficient that he may plan a career out of it. In internships, field projects and community engagement programs also we encourage them to do them in such a manner that it should help them professionally in future. We ensure that a student should get enrolled in the activities of his /her interests only, so that he/she doesn't do it as a mechanical process or sheer formality to get the allotted marks for that criteria but to envision a substitute career choice in future out of it. Projects and assignments are also designed to enhance their creativity and interest in the subject. Students show keen interest because their work is minutely observed and appreciated by the faculty members. Academically also we are very much concerned. As there is provision of CCE (comprehensive and Page 10/62 05-03-2024 04:43:30 Continuous Evaluation) exams in the curriculum itself,

it helps students as well as faculty members in analyzing and assessing the preparation for the final exams. We make sure that a student earns good marks in CCE exams by working hard and do not take it lightly.

20.Distance education/online education:

Our college centre of Distance education learning from BHOJ University Bhopal.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	16

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	3324

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	2540

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	559

File Description	Documents
Data Template	[View File](#)

3.Academic	
3.1 Number of full time teachers during the year	**40**

File Description	Documents
Data Template	[View File](#)

| 3.2

 Number of sanctioned posts during the year | **44** |

File Description	Documents
Data Template	[View File](#)

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**31**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**1140712**
4.3 Total number of computers on campus for academic purposes	**87**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Response :-

- **The institution prioritizes the delivery of an effectivecurriculum through a meticulously planned and documented process. This commitment begins with a thoughtful curriculum design phase where educational objectives, learning outcomes, and content are collaboratively defined to align with the institution's educational philosophy. This phase incorporates the latest research, pedagogical**

approaches, and technological advancements to enhance the curriculum's relevance and efficacy. Following the design, a rigorous documentation process ensues, encompassing detailed course outlines, lesson plans, and assessment strategies. This comprehensive documentation serves as a guide for educators, providing them with the tools needed for successful implementation in the classroom. Recognizing the dynamic nature of education, the institution values ongoing evaluation and refinement. Regular reviews, assessments, and feedback mechanisms ensure continuous improvement, with the documentation process serving as a repository of information for evidence-based decision-making. Professional development programs for educators and the integration of technology further contribute to the institution's holistic approach to curriculum delivery, emphasizing adaptability and inclusivity to meet the diverse needs of students. Through this well-planned and documented process, the institution ensures a robust and responsive framework for imparting quality education.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[NIL]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Response :-

- The institution meticulously adheres to the academic calendar, recognizing its pivotal role in maintaining a structured and organized learning environment. This commitment extends to the conduct of Continuous Internal Evaluation (CIE), an integral component of the educational assessment system. The academic calendar serves as a blueprint, outlining the schedule for various academic activities, including examinations, assignments, and other assessments. This adherence ensures that the CIE process is conducted systematically and in accordance with Page 13/62 05-03-2024 04:43:30 predetermined timelines. The institution values the importance of continuous evaluation as a means to gauge students' understanding, track their progress, and provide timely feedback. By aligning with the academic

calendar, the institution creates a framework that fosters a
conducive atmosphere for both students and educators to
engage in meaningful and comprehensive assessment practices.
This dedication to the academic calendar, particularly in
the context of CIE, underscores the institution's commitment
to maintaining academic rigor and excellence throughout the
educational journey of its students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response :-

- **The integration of crosscutting issues such as Professional Page 15/62 05-03-2024 04:43:30 Ethics, Gender, Human Values, Environment, and Sustainability into an institution's curriculum signifies a commitment to holistic education and**

societal responsibility. By weaving these themes seamlessly into the academic fabric, the institution acknowledges the interconnectedness oft the core of this integration, instill a sense of empathy, social responsibility, and ethical decision-making. Furthermore, addressing Environmental and Sustainability issues equips students wit knowledge and real-world challenges. Professional Ethics ensure that students not only excel in their chosen fields but also adhere to ethical standards, fostering integrity in their professional pursuits. The inclusion of Gender perspectives promotes inclusivity and diversity, creating an environment that acknowledges and respects the varied experiences of individuals. Human Values, ah the awareness and toolsd neede to contribute to a more sustainable and ecologically conscious world. This comprehensive approach to education goes beyond traditional academic boundaries, preparing students not only for successful careers but also for responsible and conscientious citizenship in a global context

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

5

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	NA
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	NA

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1924

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1924

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response :-

- **The institution evaluates students' learning levels and implements tailored programs for both advanced and slow**

learners. After the admission process, an induction program is conducted for new students to familiarize them with their courses and expected outcomes. Following the first Continuous Comprehensive Evaluation (CCE), students are categorized into advanced and slow learners to address their specific needs effectively. For slow learners, faculty provide targeted support, focusing on key questions that frequently appear in exams and offering additional instructional materials to help them learn at a steady pace . Separate sessions are held to discuss previous years' exam papers, enhancing students' confidence and preparation. A two-day workshop on soft skills for students was organized by the college. Advanced learners, on the other hand, are encouraged to go beyond the syllabus by studying high-quality reference books of national and international standards. They are also motivated to prepare for competitive exams such as UPSC, PSC, and those conducted by research-focused institutions. Additionally, these students are guided to participate in national-level quizzes and academic competitions organized by various universities, fostering their research aptitude and academic excellence. These initiatives ensure that the institution caters to the diverse learning needs of its student community, promoting holistic growth and development

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3324	40

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response

The college is dedicated to fostering a student-centric learning environment that actively engages students in the educational process. Various methodologies are employed to cater to the specific needs of different subjects, ensuring students connect core academic concepts with practical applications.

Experiential Learning: Students participate in internships and field projects where they work in relevant institutes for at least 60 hours. Upon completion, they submit reports and certificates, which are evaluated by college faculty and external experts appointed by the university. Educational tours are also organized to provide students with hands-on exposure and a practical understanding of their subjects.

Participative Learning: The college encourages students to engage in various learning activities on special occasions. Street performances are organized to raise awareness about social and health-related issues. Additionally, various mode of the Continuous Comprehensive Evaluation (CCE) includes Group discussion,Poster presentation,PowerPoint presentations. Students prepare and deliver solo presentations on selected topics, which require them to research extensively, analyze information, and present their findings. This approach not only deepens their understanding of the subject but also enhances collaboration, critical thinking, and communication skills.

Through these methods, the college ensures an interactive and enriching learning experience that nurtures students' academic and personal growth.

Problem Solving Method

Problem-Solving Methodology refers to a structured approach used to analyze and resolve problems effectively. Students participated in case studies on various topics as part of the problem-solving method.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response :-

- ICT has transformed higher education by offering tailored support to both teachers and students. The latest advancements in ICT have become a valuable asset for teaching and learning activities. The college has steadily incorporated ICT tools into its teaching-learning framework, ensuring enhanced educational outcomes. The institution boasts a robust ICT infrastructure, including smart classrooms, interactive boards, virtual classrooms, high-speed leased internet lines, and Wi-Fi connectivity. Faculty members effectively utilize these tools to deliver engaging and efficient lessons. Communication platforms like WhatsApp and email are extensively used as mediums for sharing study materials and maintaining interaction with students. The MCQ was conducted through a Google link.
- The college library is consistently updated with the latest online resources such as e-granthalay and e-Pathashala to support the comprehensive development of students. Recorded lectures by faculty members are uploaded to the college's YouTube channel, and virtual class content is easily accessible through the Department of Higher Education's website. Furthermore, faculty members actively contribute to the creation of e-content, encompassing all four quadrants of digital learning. These resources are available on platforms like eShiksha.com, making quality education accessible and inclusive.
- Through these initiatives, the college leverages ICT to enhance the teaching-learning process, empowering students and teachers alike with modern, efficient tools for education.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

40

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Response :-

- **The internal assessment system is based on Continuous Comprehensive Evaluation (CCE), which ensures ongoing evaluation throughout the course. This approach allows instructors to assess students' progress consistently and effectively. Faculty members have the flexibility to choose appropriate modes of assessment based on the subject's requirements and the students' learning needs.**
- **Commonly used CCE methods include assignments, presentations, group discussion, subjective tests, and MCQs. Assessments are scheduled as per the academic calendar for CCE-I, CCE-II, and CCE-III, and are conducted on predetermined dates. For MCQ-based evaluations, expert faculty prepare detailed model answers and marking schemes prior to the assessment to ensure fairness and consistency.**
- **All records related to the internal assessment, such as question papers, evaluated answer sheets, and assignments, are carefully maintained by faculty for academic audits. After evaluation, marks are displayed promptly, and students are given the opportunity to review their graded answer sheets. To ensure transparency and student satisfaction, students are required to sign their evaluated answer sheets once they are satisfied with the grading.**
- **This well-structured and transparent mechanism fosters clarity and fairness in internal assessments, contributing to a comprehensive evaluation process that benefits both**

students and faculty.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:-

- **Grievances related to internal examinations are addressed at the college level, while external examination grievances fall under the authority and responsibility of the university, which has a well-defined and efficient process for handling such issues. If a student misses an internal examination due to valid reasons, such as participation in extracurricular activities, the college arranges a special examination for that student according to established guidelines. The student is required to submit a written application explaining the reason for their absence, supported by appropriate documentation.**
- **For any grievances related to the evaluation of internal exams, students can submit their concerns in writing. Upon receiving a grievance, the subject teacher reviews the evaluated answer sheet with the student. If discrepancies in the marks or assessment are identified, the necessary corrections are made immediately. This process ensures that students' concerns are addressed promptly, transparently, and fairly, promoting a system of accountability and trust.**

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:-

- **Both teachers and students are well-informed about the**

Program and Course Outcomes (POs and COs) for the programs offered by the institution. While the curriculum is designed by the Choice-Based Credit System (CBCS) and the college, being an affiliated institution, does not have the autonomy to create its own courses, some faculty members contribute to the Board of Studies for various subjects.

- The Internal Quality Assurance System (IQAS) has a structured approach to communicate the Program and Course Outcomes to all stakeholders, including students, teachers, and parents. These outcomes are clearly defined and measurable. A soft copy of the outcomes is uploaded on the respective portals for easy access by teachers, students, and parents. Parents are encouraged to review the course outcomes for the relevant programs.

- During the induction program, students are introduced to the Course and Program Outcomes, and they are encouraged to explore the information available on the college website. Additionally, the COs and POs are shared through WhatsApp study groups to ensure that students are consistently reminded of the learning goals and expectations throughout the academic term.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/1jGVcML_Zjj-8TX8LXiOjgGw06KrjOxy9/view?usp=sharing
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Response :-

- The attainment of Program and Course Outcomes (POs and COs) is regularly evaluated by the institution. As an affiliated college, the focus is on enhancing and implementing the curriculum rather than designing and developing it. The core principle behind the learning outcomes-based approach is that higher education qualifications, such as a Bachelor's Degree, are awarded based on the demonstrated achievement of specific outcomes, which include knowledge, understanding, skills, attitudes, and values. These outcomes are measurable through internal assessments, CCE modes, experiential

activities, and academic standards that are reflected in the grades of the program.

The college ensures that the teaching methods align with the course outcomes for various programs and carefully monitors their execution. The progress and achievement of learning outcomes are assessed using multiple methods, including:

- Time-constrained examinations (Annual exams)
- Assignments, group discussion and oral presentations (Annual exams)
- Project/internship reports (Annual exams)
- Practical assignments/laboratory reports and observation of practical skills (Practical exams)

The evaluation process includes clear weightage for internal examinations, annual exams, practical exams, and project-based experiential learning. This structured assessment ensures that students' progress towards achieving the desired learning outcomes is accurately tracked and measured.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

559

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://drive.google.com/file/d/1rIGefDMcB 6l-oxk5AbNzWJYMW8OpP9jh/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/1gEsoojX7mjKxUDR2jDq7m5uXK3fIr_-mQHUC9vrJ-WE/edit?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response :-

- **Extension activities are carried out by college in the neighborhood community and villages for sensitizing students to social issues this helps students for their holistic and overall development. The basic objective of extension activities in college is to create social awareness amongst the students by providing the opportunities to work with people. Extension activities are planned with such activities which help students apply what they've learned in the classroom to real-world situations. They can be used to engage students, make learning more meaningful, and help students develop skills. In this regard college organises various activities under NSS like 7days camp in near by village, blood donation camp by red ribbon club, masti ki pathshala etc. In order to connect students with nature the college organises various celebrations like world environment day celebration, world forest day celebration, world wetland day celebration and world water day celebration. In this way with the help of extension and outreach activities college provides education with overall development of students.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out by college in the neighborhood community and villages for sensitizing students to social issues this helps students for their holistic and overall development. The basic objective of extension activities in college is to create social awareness amongst the students by providing the opportunities to work with people. Extension activities are planned with such activities which help students apply what they've learned in the classroom to real-world situations. They can be used to engage students, make learning more meaningful, and help students develop skills. In this regard college organises various activities under NSS like 7days camp in near by village, blood donation camp by red ribbon club, masti ki pathshala etc. In order to connect students with nature the college organises various celebrations like world environment day celebration, world forest day celebration, world wetland day celebration and world water day celebration. In this way with the help of extension and outreach activities college provides education with overall development of students.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1f7GR3cny8 J8R4g04M3K9080VGRWqMV56/view
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

346

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

- **The college has provided adequate physical and updated academic facilities as per the requirement of university and the need of the students. The specific location of the college provides pollution free and natural environment. Govt. College Rau, Indore was established in year 2011 and B+ grade awarded by NAAC. The allotted by State Govt. College Rau is 3.685 Hectare (36850 Square Meter) and total constructed area of college is 9413 sq.mt.**
- **There are 3 staff room and 10 spacious and well-ventilated classrooms with adequate infrastructure in the College. All staff rooms have proper light and ventilation with cushion chairs. LCD projector facility available in computer lab with OFC broadband internet connectivity.**
- **Main building (Arts Commerce) of the college consists of principal's cabin, library, staff room for Arts faculty and Commerce faculty, Scholarship department, Administrative office, Indian Knowledge System(IKS), Nodal officer Cabin, Girls Common Room, IQAC, college office, 2 computer lab and 16 classroom with WI-FI facility & smart board. Water facility with RO is made available for teaching, non - teaching and student. For security and safety college has fixed up CCTV cameras.**

File Description	Documents
Upload any additional information	[View File](View%20File)
Paste link for additional information	[NIL](NIL)

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

- **The College has played a proactive and supportive role in grooming students. Specific spaces have been earmarked for extra-curricular activities and made available to students. The playground is 44000 sq. ft. outdoor games. There is one multi-gym machine, one Exercise Cycle, one treadmill Machine. Utilized as grounds for Kabaddi (228 Kabaddi Mates), Volleyball, Kho-Kho, Cricket, Hockey and Football, table tennis, carrom, chess, badminton, yoga room, gym , physiotherapy center,. They are used alternatively as per need. Along with this, we have plenty of space available on the playground on which there is one for volleyball and handball. Boys and girls can be played separately.**
- **Our Sports unit have track record of participation and winning matches at Inter Class, University and Inter university levels. Many of our students have represented in the affiliating university teams at different levels. We have plenty of equipment necessary for all indoor and outdoor games.**

Specification of Gym Facility:

- **College provides facilities for sportsmen and players by providing various facilities. College has made provision for open gym 1178 sq. feet. It has following we have special area for gym facilities as well as another open gym is available in Science Building that total are is 950 Sq.ft. And also provide multi-functional Indoor gym 775 sq feet and sports room 400 sq feet and one table tennis area 230 sq feet and physiotherapy center 200 sq feet area in college campus.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1We-38hy-EELnKLOc0eXHaB_ALvHDEQ9r/view?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1140712

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response:-

- The Institutional Library was started with the establishment of the college in 2011 and has been continuously developing since then. The total area of the library 1144 sq. ft. which contains the reading room and e-library. Presently library has 6068, including the books are gifted and reference books related competitive exam. In the reading room 06 newspapers, 05 magazines and 06 research paper are Subscribed of the students. The e-library has 14 computer's with Internet connection for student where student search for course and competitive competitive exam-related from online open-access and also through the national Digital Library of India. Along with these, it has two Laser printers and one photocopy machine.
- The library is partially automated of using the SOUL 2.0 and will Switched to E-granthalaya from 2023-2024 academic sessions. The data entry and bar- coding on the books in the library has been completed and issuing of books to the all student.
- Every year free books and stationary are distributed by the library to the scheduled cast and tribe students, admitted in the college, as per the rules of the Department of Higher Education, Government of Madhya Pradesh.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the C. Any 2 of the above following e-resources e-journals e- ShodhSindhu Shodhganga Membership e- books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

926555

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

80

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Response:

- **The Institute has adequate IT facilities for strengthening the learning process. Therefore, our campus is upgraded with all the necessary IT facilities such as a computer network, wired or wireless computer, printer, storage device, and audio-video equipment. The computer lab is equipped with 70 computers with the required software and antivirus. As well, a scanner and laser printer are available in the computer lab. Periodically, whenever a problem occurs in any computer, it is immediately repaired. For the maintanance and complete utilization of computers the institute takes steps like installation of software, formating of computers on the basis of corrupt operating system and replacing of hardware of old computers to new computers.Three smart board classes are available to provide effective teaching to the**

students. In order to provide the quality speed of the network, the college has a broadband connection, Sharp Link Wireless Solution Pvt.Ltd. with 04 mbps speed. The college campus is under CCTV surveillance to ensure transparency as well as safety to all its members. The library is automated and a database is created as well as e Library is available in the college for the students with 12 computer systems with UPS.The students are encouraged to use IT infrastructure in the best possible way for their learning

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

87

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1140712

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To establish a system and procedure for maintaining and utilizing physical, academic, and support facilities of a chemistry laboratory in a higher education institute in Madhya Pradesh, the following framework can be implemented:

1. Physical Facilities Maintenance and Utilization

Inventory Management:

Maintained an updated inventory of laboratory equipment, glassware, chemicals, and consumables.

Conduct periodic audits and physical verification to ensure items are in usable condition.

Regular Maintenance:

Scheduled periodic inspections for equipment like spectrometers, analytical balances, PH Meter and other instruments. Assigned technicians for preventive maintenance and calibration of instruments.

For Sports the activities under the supervision of instructors, ensuring student participation and adherence to safety guidelines with safety guard for any type of sports, yoga , game practice, gym training.

For computer maintenance we have taken contract from GG INTERPRIZES who looks after the computer maintenance of the college

For Library maintaining work thus consists of following -

1. Shelving and re-shelving all the time.

2. Maintaining order and cleanliness in the shelves and stack rooms.

3. Super vission of the collection.

4. Conservation and preservation of materials including repairs and binding.

5. Stock taking and weeding.

6. Maintaining the equipment of the library.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[NIL](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3593

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

`00`

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

`A. All of the above`

File Description	Documents
Link to Institutional website	NIL
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`0`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`0`

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

19

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

166

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

- **Students' participation is an intrinsic part of all the activities of the college. According to M.P. Government rule, the college has an organized student council. We follow all the orders of the Government regarding the student council. Student representatives are nominated for some committees of the college. Student council members are elected by the students of all programs conducted by this institution. Selected students elect President, Vice President, and Secretary through the electoral method.**
- **Committees are formed for all the celebrations and events in the institute which involve in-charge, faculty and one or two student representatives, volunteers of NSS help in organizing various celebrations like Teachers' Day, College Day, Graduation Day, etc. They also ensure discipline in the campus and try to resolve the grievances of the students.**
- **Grievance Redressal Committee or Grievance cell addresses all kinds of grievances related to internal and external examination, infrastructure, harassment, ragging, etc. Suggestion boxes are placed in the college at noticeable places. It also has an NSS wing. The representatives give all support to the social activities in the college. They**

ensure discipline in the campus and represent the views and try to meet out grievances of the students. In our college, students also support in different committees like -

- Anti-ragging Cell
- Grievance Cell
- Women Sexual Harassment Cell

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response: For the last few years, an alumni group has been formed in our college, some members also organize meetings and other tasks like CCE examination inspection. Our alumni group acts as a bridge between the students and the institution. The official formation of the alumni committee took place on 12-02-21, but it is active in the limited area since 2016-17. Recently we got the Alumni Association registered under the title "Government College Rau Bhootpurva Vidhyarthi Samiti" with registration

`no-03/27/01/23593/21 Aim and Objectives :-`

- `To maintain contact with all old students of college and meet them periodically and keep ourselves bound as a family to keep the identity of the college in which we have studied.`
- `Many old students have excelled in various fields in India. The Alumni group would exchangefeelings, ideas, and thoughts and improve knowledge in their field.`
- `To arrange a meeting to discuss improvisation of the association and to help the college needs if possible.`
- `Social get together annually or biannually on a fixed date and month.`
- `Our future objective is to encourage public education programs like awareness of various diseases and cleaning, vaccination, etc.`
- `To foster a constant sense of belonging to the carrier matter by being in regular contact with the alumni.`
- `To provide and disseminate information to the alumni about their study matter, its graduates, faculties, and students.`

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   `E. <1Lakhs`

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

`Vision`

- `To provide affordable and quality education to students`

`Mission`

- **To achieve excellence in teaching**
- **To develop self-confidence and communication skill**
- **To organize orientation programs for competitive exams and interviews**
- **To develop leadership quality**
- **To make good human being**

The governance of the college is in accordance with the vision and mission statement, and it is participative and inclusive in nature. There are various committees which work towards holistic development of the college through plans and activities, which are conceived, planned, and executed by conducting regular meetings and frequent interactions with all stakeholders. The college has focused a lot on social interaction programs and experiential learning for the holistic development of the students. Human value based and public awareness related programs are organized under extension and outreach programs committees. IQAC and academic committees work together continually towards building up a strong teaching learning framework in the college, where the focus is on Page 42/62 05-03-2024 04:43:31 holistic education. Motivational lectures and the skill development programs are organized under the entrepreneurship and self-employment cell and SVCGC of the college.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Janbhagidari Committees :-were established in the Government Colleges of Madhya Pradesh through a special gazette notification on 30/09/1996. These committees were created for local governance and were mandated to be registered under the Madhya Pradesh Societies Registration Act, 1973. The college has an effective Janbhagidari Committee, duly registered under the same Act. The Janbhagidari Committee generally consists of three components, collectively referred to as the Local Governing Council or Students' Participation Committee:

1. **General Council**
2. **Management Council**

3. Finance Committee

The Chairman of the General Council and the Management Council is appointed by the Government. In the absence of such an appointment, the Chairman can be an elected representative, an eminent citizen, or the District Collector. The Principal of the college serves as the Secretary of both the General Council and the Management Council. All self-financed programs and courses in the college are managed by the Janbhagidari Committee. The Committee oversees teaching arrangements for these courses, primarily by appointing guest faculty. The revenue generated through various fees and charges is deposited in a scheduled bank, and the funds are designated as the Public Participation Fund. Under public participation, the college currently runs two undergraduate programs:

- BA in Computer Application
- BSc in Computer Science

The Janbhagidari Committee exemplifies decentralization and participatory management. It implements an effective educational structure that integrates traditional education management with modern participatory practices.

File Description	Documents
Paste link for additional information	UPLOADED
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

RESPONSES

The college has received various elaborated instruments in laboratories from world bank. In order to provide practical view of the instrument and to make students familiar with its working, department of Botany from college has organised two days workshop for students. This workshop started with a basic introduction of Botany laboratory . Students are then guided through the process of their working.

The workshop coverd the various instruments for growing and cultivating microorganisms, their testing and soil analysis

procedures. In the workshop, students explored the functionality of various instruments. The workshop included hands-on training and practical demonstrations. The Workshop conducted for students to expose more towards the different types of the Instruments. Students visited Botany laboratory to learn about different types Microscopes, Hot Air Oven, Autoclave , Bacterial Staining Techniques and identification of lower flora by using different devices. The workshop helped in developing skill in students making them future ready.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	[NIL](#)
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response :-

- The Government College Rau is an affiliated government college, therefore the Department of Higher Education; Government of M.P is the Apex Governing Body. The college firmly follows the rules and directives of the DHE, M.P. The principal is the head of the institution and the financial head also, responsible for the financial as well as other aspects of the college administration. Page 44/62 05-03-2024 04:43:31 The principal is assisted by the Administrative Officer (AO), Nodal Officer (NO), IQAC Co-coordinator, and Accountant besides a host of support staff. As per government norms there is a Janbhagidari Committee in the college and registered under the society registration act 1973. The committee helps in the development of the college, the chairperson is appointed by the government and the principal of the college is the secretary of the Committee. Appointment and Service Rules-Though the college is a state government college, therefore the service rules, procedure, recruitment and promotional policies and rules for classes I, II, III, IV are followed as per the norms of the DHE, M.P. and UGC

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1eUSjynV8X JFMT0OMGqJaRmm7eUeITemg/view?usp=sharing
Link to Organogram of the institution webpage	NIL
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Response-

The college has effective welfare measures for teaching and non-teaching staff as per government rules.

- **GPF/CPF**
- **Medical Reimbursement**
- **Leave encashment and Gratuity on retirement**
- **Group Insurance**
- **Loans from GPF**
- **Maternity benefits as per norms**
- **Child care leave**
- **Grain allowance to class IV employees**
- **Uniform allowance to class IV employees**
- **Reimbursement of transport assistance**

- **Conveyance charges**
- **Mercy appointment**
- **Ex-Gratia**
- **Retirement benefits**

Academic support to teaching staff-

- **Study leave**
- **Duty leave to attend seminars/conferences**
- **Library facilities**
- **Free remote access to INFLIBNET-NLIST**
- **Free WI-FI in campus as well as in library also**

Basic Amenities-

- **R.O. drinking water facilities for students and staff**
- **Neat and clean facilities for staff and students**
- **Parking facility**

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

`nil`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

`19`

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

`Response :-`

- The performance appraisal system for teaching staff is as per the instructions of DHE, M.P. the UGC. It is mandatory for permanent teaching staff to submit his/her self appraisal form by the end of every academic session for an assessment of teaching, learning and evaluation-related activities, to calculate API score.
- The form submitted by the faculties is further checked and verified by the committee, and API score is generated. After principals final remark it is sent to the Commissioner Higher Education, Bhopal through the RegionalAdditional Director, Indore division. This process is made online every year. The same process is in place for performance appraisal of sports officer and librarian.
- The performance appraisal system for teaching staff is as per the norms of the Government of M.P. It is based on the responsibilities and various tasks given to them. The head clerk collects the feedback of class III and IV employees and reports to the Principal. This feedback is considered while preparing a confidential report of the respective employee. Their work is then categorized as excellent, very good, good, satisfactory, and non-satisfactory based on their performance.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response:- Internal and External Financial Audits The college has a mechanism of both internal and external audits.

Burser (Internal Audit) - The College has an internal audit committee named as "Burser" verifies the income and expenditure details of funds received under government, world bank, janbhagidari and self-finance budget heads, and submit the report to the Principal. External Audit – There are two types of external audits

- The audit is conducted once in a year after the completion

of financial year by the independent charted accountant appointed by the Principal. The C. A. conducts separate audits for Janbhagidari, Self-finance and Government funds.

- The audit of funds received under World Bank project are carried out separately by C.A. An audit report certifying the financial status of the college is received after the audit is completed.
- The Accountant General of M.P. (AGMP, Gwalior) and Department of Higher Education, M. P. carried out audit once in 3 to 5 years.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college being an affiliated government college sets procedures for mobilization of funds and optimal utilization of resources as per the guidelines issued by the Department of Higher Education, M. P. as well as state and central government. Mobilization of Funds – College receives funds under different government schemes in the year 2022-2023 these are -

- World Bank funded MPHEQIP grant for academic activities and for e-library up gradation.

- **Grant from DHE, M.P. for free book distribution to SC/ST students**

Utilization of Resources -

- **The college utilizes funds for new infrastructure development and on maintenance of existing infrastructure, salary, procurement and maintenance of equipment and library expenses.**
- **Funds are utilized as per the financial rules and store purchase rules of DHE, M.P. The college has a purchase committee to look after the purchasing matters.**
- **The college has a timetable committee to look for the utilization of infrastructure like classrooms, computer labs.**
- **The librarian ensures the maximum utilization of learning resources by preparing class wise time table for issuing books. E-library and reading room services are available in working hours.**

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:-

- **Internal Quality Assurance Cell (IQAC) of college focuses on internalization and institutionalization of quality enhancement initiatives. IQAC aims to ensure a firm ecosystem of comprehensive learning and progressive development for the students of the college. Quarterly meetings were organized with the members and staff to check for the work plan. The outcome of these meetings was to provide faculty members the clear direction and timelines for the activities. IQAC promotes modern teaching methods such as use of ICT for improving the process of learning. Teaching pedagogy is also shifted from teacher centric to learner centric. IQAC has organized various workshops, seminars and trainings for students and teachers to make**

them adapted in presented scenario. Regular feedback from students was taken to improve ourselves further. On the basis of continues and comprehensive evaluation (CCE), advanced and slow learners are distinguished. Special programs were offered to these students to make a good academic record. IQAC focuses on employability of students so regular placement drives were organized in college. To ensure academic expansion, Consultancies and collaborations were done to increase the academic sustainability

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Transition from traditional to blended and participatory learner centered teaching technique. Since 2022, college has shifted froma teacher-centric to a learner-centric approach. IQAC has organized trainings and initiated and spearheaded the infrastructure drives for smart classrooms and capacity building programs for teachers and students. In the present academic session most of the teachers are using blended teaching methodology, shift is to words participative learning where internal evaluation is through seminars, assignments; students are informed about the vision, mission, and learning outcomes of the courses in their program and are given towards achievement of learning outcomes. The following criteria are used to assess progress toward learning outcomes -

- Exams with time constraints; closed-book and open-book exams.
- Viva voce interviews (internal examination method) and oral presentations, including seminar presentations.
- Practical assignments/laboratory reports, as well as practical skill observation.

Students are encouraged and motivated to sign up for MOOCs, and then they are encouraged to create their own digital material for practical activities as well as subjective course modules.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://drive.google.com/file/d/1ME3ObO4dg c3Ln-WPqlx_2wgVkcr-iGQ7/view?usp=sharing
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Response :- 1) Discipline Committee: The institute prioritizes the safety and security of female students. A discipline committeeexists at the college to monitor campus security. 2) CCTV Coverage: CCTV cameras are installed around the campus along with classrooms. Video is viewed as needed, and if the principal notices any questionable activity, appropriate action is taken. 3) Anti-sexual Harassment Committee: The Anti-Sexual Harassment Committee plays a vital role in ensuring a safe and supportive environment within the institution. Additionally, the college's NSS unit has organized self-defense programs for girls, empowering

them to build confidence and enhance their safety. 4) Counselling: The institute's Swami Vivekanand Career Cell sponsors student-related events. The faculty members' formal and informal work encourages students to develop their personalities in general. The female faculty members discuss the private issues of the female students, and they are kept private.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1aQzkm6f9KowL-GNaRLylsjztQHwl6-58/view?usp=sharing
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	The specific facilities provided for women by the college, along with photos and other information, are mentioned in the link above.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Response :-

- Solid Waste Management: The primary objective of waste management is to minimize adverse effects on the environment, human health, and overall aesthetics. Following the Government of India's Swachh Bharat initiative, the Nagar Panchayat Rau oversees the collection of routine solid waste generated on campus. Dustbins have been strategically placed at various locations. Strict actions are taken by the college administration against those violating waste

management guidelines. Students are urged to dispose of their waste responsibly by using the designated bins.

- **E-Waste Management:** Discarded items such as computers, printers, and broken lab equipment are securely stored in a designated room. Being a government college, their disposal requires prior approval from higher government authorities. The college ensures the optimal utilization of all electronic devices, and maintenance of such equipment is carried out under a contractual arrangement.
- **Waste Water Management:** Water from coolers and taps is collected through a systematic process and utilized for watering plants. To address low water levels during summer, the college has installed rainwater harvesting systems and constructed a large storage tank on campus. Furthermore, the NSS team conducts initiatives to encourage the reuse of waste water and spreads awareness about water conservation within the community.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

> vehicles
> 3. **Pedestrian-friendly pathways**
> 4. **Ban on use of plastic**
> 5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies

C. Any 2 of the above

of reading material, screen   **reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Policy documents and information brochures on the support to be provided	[View File]()
Details of the Software procured for providing the assistance	[View File]()
Any other relevant information	[View File]()

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Response :- Most of the students admitted into the institute are locally or from the surrounding villages. Every year the admission process is conducted according to Department of Higher Education government guidelines. Enough attention is paid to particular targeted seats for every group to be occupied. Also carried out for this aim is "College Chalo Abhiyan," as directed by the Madhya Pradesh government. The Institute helps to sustain national integrity and peace by means of its influence. The various activities are carried out by time. It greatly influences the collective and cultural ideas of the society. Our students enthusiastically celebrate many festivals, which helps them to embed social and religious tolerance. Through planned expert lectures, the students are exposed to cultural, regional, linguistic, and communal harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()
Any other relevant information	[View File]()

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Responses College staff and students are inspired to become upstanding citizens by learning about their constitutionally

guaranteed rights, duties, beliefs, and responsibilities. Both faculty and students will be required to adhere to a code of conduct. By inviting well-known specialists, the students take part in a variety of activities that focus on culture, values, obligations, and responsibilities. Involvement of students is encouraged through the college's cleaning initiatives, Swachh Bharat Mission, plastic ban, etc. In order to motivate students, the National Service Scheme (NSS) established a distinct unit that is actively involved in community service projects including as Swachh Bharat Abhiyan, Beti Bacchao-Beti Padhao, plastic-free campus initiatives, cleanliness drives, and more. Acts taken throughout the last year that pertain to citizens' constitutionally mandated ideals, rights, duties, and responsibilities. Types of Event :-

- Blood Donation Camp on 06/02/2024: To motivate individuals to come forward and provide support.
- Vikasit Bharat Program 15/12/2023
- Navbharat Saksharta Program 08/09/2023
- Wealth Awareness Webinar 09/12/2023
- Lecture on Regular diet and Nutrition 08/02/2024: To raise public consciousness about the importance of health and Diet in general.
- One Day Faculty Development Program on 14/12/2023 on Investor Awareness and Tax Planning hosted by the Institute in order to aware faculties for tax savings.
- National Voter day program 25/01/2024:Being Informed about the Voting Process In order to make sure that everyone knows how important it is to vote.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1YyzLCIIFFWfCiPrFN20lbAWdsD_TbgAa/view?usp=sharing
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes   B. Any 3 of the above

professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Response :-

Festivals and cultural variety abound in India. In addition to grounding them in their own heritage, the college provides students with an education in the rich cultural diversity of the country. The institute's students are actively engaged in the National Flagship Programmes funded by the MHRD, UGC, University, and local Government Offices. In addition, the Institute holds lectures, rallies, or competitions in honour of national heroes on the anniversaries of their birth and death. A number of international days are also observed by us:

Name of Days

Date

Hindi Diwas

31/07/2023

National Librarian Day

12/08/2023

World Entrepreneurship Day

21/08/2023

Teachers Day

05/09/2023

Mathematics Day

22/12/2023

National Consumer Day

24/12/2023

National Voter Day

28/01/2024

World Wetland Day

05/02/2024

World Cancer Day

08/02/2024

Repulic Day

26/01/2024

World Forest Day

21/03/2024

World Water Day

22/03/2024

National Science Day

28/02/2024

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Green College Clean College The Context: The college has a positive impact on the campus environment since it is mindful of the need to maintain cleanliness and carry out plantation work. Polythene use is dangerous for everyone. To raise awareness and to encourage everyone to keep the campus clean, a vigorous campaign has been launched. The Practice: The college is surrounded by lovely flowers, a number of lawns, and over 200 trees of all kinds. Paper bags, jute bags, and other materials are encouraged instead of polythene, which has been banned. The designated employees pick up the garbage every day. 2. A secure setting for female students The Goal of the Practice: For girls in particular to be able to study freely, a safe, healthy, and unrestricted atmosphere is always necessary. There is a redressal cell available to act right away. A distinct partition has been constructed for the college. The Context: To ensure constant campus security, the college maintains a disciplinary committee. Evidence of Success: The committee acts quickly to address any issues that arise for any girl students and reports the matter to the principal for appropriate action. No measure issues have been reported by the female students thus far. There are separate toilets with vending machines for female students at the college and has separate RO for safe drinking water.

File Description	Documents
Best practices in the Institutional website	<u>https://drive.google.com/file/d/1pwPzRkYEN rP8aleR63_4eKFCl8SL7lpz/view?usp=sharing</u>
Any other relevant information	<u>NIL</u>

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Response :- Prompt Response to the Students:- A prompt resolution to the students' issues is offered at the College. A certificate for a bus pass is supplied within 15 minutes. Upon completion of college studies, Transfer Certificates and Character Certificates are issued to students on the same day within two hours. University marksheets are issued to students on the same day within a 15-minute timeframe. Books are distributed to students within 15 minutes on the same day. Should any alumnus or citizen of the town need verification of documents for amendments of Aadhar Card, PAN Card, Voter ID Card, etc., the academic staff of the college is consistently prepared to deliver the same promptly. Career guidance is provided to external students via mobile communication. Additional Information :-

- The Institute is upgrading its infrastructural facilities in accordance with contemporary requirements.
- The College coordinated "Blood Donation Camps" for students and faculties.
- A City Bus stop is located in front of the campus.
- Faculty members provide career guidance in Higher Secondary Schools to facilitate students' admittance into graduate programs after -12th grade, aligned with their interests.
- The Library offers alumni access to Magazines and other literature for preparation of competitive examinations.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Response :-

- The institution prioritizes the delivery of an effectivecurriculum through a meticulously planned and documented process. This commitment begins with a thoughtful curriculum design phase where educational objectives, learning outcomes, and content are collaboratively defined to align with the institution's educational philosophy. This phase incorporates the latest research, pedagogical approaches, and technological advancements to enhance the curriculum's relevance and efficacy. Following the design, a rigorous documentation process ensues, encompassing detailed course outlines, lesson plans, and assessment strategies. This comprehensive documentation serves as a guide for educators, providing them with the tools needed for successful implementation in the classroom. Recognizing the dynamic nature of education, the institution values ongoing evaluation and refinement. Regular reviews, assessments, and feedback mechanisms ensure continuous improvement, with the documentation process serving as a repository of information for evidence-based decision-making. Professional development programs for educators and the integration of technology further contribute to the institution's holistic approach to curriculum delivery, emphasizing adaptability and inclusivity to meet the diverse needs of students. Through this well-planned and documented process, the institution ensures a robust and responsive framework for imparting quality education.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Response :-

- The institution meticulously adheres to the academic calendar, recognizing its pivotal role in maintaining a structured and organized learning environment. This commitment extends to the conduct of Continuous Internal Evaluation (CIE), an integral component of the educational assessment system. The academic calendar serves as a blueprint, outlining the schedule for various academic activities, including examinations, assignments, and other assessments. This adherence ensures that the CIE process is conducted systematically and in accordance with Page 13/62 05-03-2024 04:43:30 predetermined timelines. The institution values the importance of continuous evaluation as a means to gauge students' understanding, track their progress, and provide timely feedback. By aligning with the academic calendar, the institution creates a framework that fosters a conducive atmosphere for both students and educators to engage in meaningful and comprehensive assessment practices. This dedication to the academic calendar, particularly in the context of CIE, underscores the institution's commitment to maintaining academic rigor and excellence throughout the educational journey of its students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation	B. Any 3 of the above

process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response :-

- **The integration of crosscutting issues such as Professional Page 15/62 05-03-2024 04:43:30 Ethics, Gender, Human Values, Environment, and Sustainability into an institution's curriculum signifies a commitment to holistic education and societal responsibility. By weaving these themes seamlessly into the academic fabric, the institution acknowledges the interconnectedness oft the core of this integration, instill a sense of empathy, social responsibility, and ethical decision-making. Furthermore, addressing Environmental and Sustainability issues equips students wit knowledge and real-world challenges. Professional Ethics ensure that students not only excel in their chosen fields but also adhere to ethical standards, fostering integrity in their professional pursuits. The inclusion of Gender perspectives promotes inclusivity and diversity, creating an environment that acknowledges and respects the varied experiences of individuals. Human Values, ah the awareness and toolsd neede to contribute to a more sustainable and ecologically conscious world. This comprehensive approach to education goes beyond traditional academic boundaries, preparing students not only for successful careers but also for responsible and conscientious citizenship in a global context**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

5

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	**C. Any 2 of the above**

institution from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	NA
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	NA

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1924

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1924

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response :-

- **The institution evaluates students' learning levels and implements tailored programs for both advanced and slow learners. After the admission process, an induction program is conducted for new students to familiarize them with their courses and expected outcomes. Following the first Continuous Comprehensive Evaluation (CCE), students are categorized into advanced and slow learners to address their specific needs effectively. For slow learners, faculty provide targeted support, focusing on key questions that frequently appear in exams and offering additional instructional materials to help them learn at a steady pace . Separate sessions are held to discuss previous years' exam papers, enhancing students' confidence and preparation. A two-day workshop on soft skills for students was organized by the college. Advanced learners, on the other hand, are encouraged to go beyond the syllabus by studying high-quality reference books of national and international standards. They are also motivated to prepare for competitive exams such as UPSC, PSC, and those conducted by research-focused institutions. Additionally, these students are guided to participate in national-level quizzes and academic competitions organized by various universities, fostering their research aptitude and academic excellence. These initiatives ensure that the institution caters to the diverse learning needs of its student community, promoting holistic growth and development**

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3324	40

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response

The college is dedicated to fostering a student-centric learning environment that actively engages students in the educational process. Various methodologies are employed to cater to the specific needs of different subjects, ensuring students connect core academic concepts with practical applications.

Experiential Learning: Students participate in internships and field projects where they work in relevant institutes for at least 60 hours. Upon completion, they submit reports and certificates, which are evaluated by college faculty and external experts appointed by the university. Educational tours are also organized to provide students with hands-on exposure and a practical understanding of their subjects.

Participative Learning: The college encourages students to engage in various learning activities on special occasions. Street performances are organized to raise awareness about social and health-related issues. Additionally, various mode of the Continuous Comprehensive Evaluation (CCE) includes Group discussion,Poster presentation,PowerPoint presentations. Students prepare and deliver solo presentations on selected topics, which require them to research extensively, analyze

information, and present their findings. This approach not only deepens their understanding of the subject but also enhances collaboration, critical thinking, and communication skills.

Through these methods, the college ensures an interactive and enriching learning experience that nurtures students' academic and personal growth.

Problem Solving Method

Problem-Solving Methodology refers to a structured approach used to analyze and resolve problems effectively. Students participated in case studies on various topics as part of the problem-solving method.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[NIL](#)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response :-

- ICT has transformed higher education by offering tailored support to both teachers and students. The latest advancements in ICT have become a valuable asset for teaching and learning activities. The college has steadily incorporated ICT tools into its teaching-learning framework, ensuring enhanced educational outcomes. The institution boasts a robust ICT infrastructure, including smart classrooms, interactive boards, virtual classrooms, high-speed leased internet lines, and Wi-Fi connectivity. Faculty members effectively utilize these tools to deliver engaging and efficient lessons. Communication platforms like WhatsApp and email are extensively used as mediums for sharing study materials and maintaining interaction with students. The MCQ was conducted through a Google link.
- The college library is consistently updated with the latest online resources such as e-granthalay and e-Pathashala to support the comprehensive development of students. Recorded lectures by faculty members are

uploaded to the college's YouTube channel, and virtual class content is easily accessible through the Department of Higher Education's website. Furthermore, faculty members actively contribute to the creation of e-content, encompassing all four quadrants of digital learning. These resources are available on platforms like eShiksha.com, making quality education accessible and inclusive.

- Through these initiatives, the college leverages ICT to enhance the teaching-learning process, empowering students and teachers alike with modern, efficient tools for education.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

40

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Response :-

- **The internal assessment system is based on Continuous Comprehensive Evaluation (CCE), which ensures ongoing evaluation throughout the course. This approach allows instructors to assess students' progress consistently and effectively. Faculty members have the flexibility to choose appropriate modes of assessment based on the subject's requirements and the students' learning needs.**
- **Commonly used CCE methods include assignments, presentations, group discussion, subjective tests, and MCQs. Assessments are scheduled as per the academic calendar for CCE-I, CCE-II, and CCE-III, and are conducted on predetermined dates. For MCQ-based evaluations, expert faculty prepare detailed model answers and marking schemes prior to the assessment to ensure fairness and consistency.**
- **All records related to the internal assessment, such as question papers, evaluated answer sheets, and assignments, are carefully maintained by faculty for academic audits. After evaluation, marks are displayed promptly, and students are given the opportunity to review their graded answer sheets. To ensure transparency and student satisfaction, students are required to sign their evaluated answer sheets once they are satisfied with the grading.**
- **This well-structured and transparent mechanism fosters clarity and fairness in internal assessments, contributing to a comprehensive evaluation process that benefits both students and faculty.**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	[NIL](#)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Response:-

- **Grievances related to internal examinations are addressed at the college level, while external examination grievances fall under the authority and responsibility of the university, which has a well-defined and efficient**

process for handling such issues. If a student misses an internal examination due to valid reasons, such as participation in extracurricular activities, the college arranges a special examination for that student according to established guidelines. The student is required to submit a written application explaining the reason for their absence, supported by appropriate documentation.

- For any grievances related to the evaluation of internal exams, students can submit their concerns in writing. Upon receiving a grievance, the subject teacher reviews the evaluated answer sheet with the student. If discrepancies in the marks or assessment are identified, the necessary corrections are made immediately. This process ensures that students' concerns are addressed promptly, transparently, and fairly, promoting a system of accountability and trust.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:-

- Both teachers and students are well-informed about the Program and Course Outcomes (POs and COs) for the programs offered by the institution. While the curriculum is designed by the Choice-Based Credit System (CBCS) and the college, being an affiliated institution, does not have the autonomy to create its own courses, some faculty members contribute to the Board of Studies for various subjects.
- The Internal Quality Assurance System (IQAS) has a structured approach to communicate the Program and Course Outcomes to all stakeholders, including students, teachers, and parents. These outcomes are clearly defined and measurable. A soft copy of the outcomes is uploaded on the respective portals for easy access by teachers, students, and parents. Parents are encouraged to review the course outcomes for the relevant programs.

- **During the induction program, students are introduced to the Course and Program Outcomes, and they are encouraged to explore the information available on the college website. Additionally, the COs and POs are shared through WhatsApp study groups to ensure that students are consistently reminded of the learning goals and expectations throughout the academic term.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://drive.google.com/file/d/1jGVcML_Zjj-8TX8LXiOjgGw06KrjOxy9/view?usp=sharing
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Response :-

- **The attainment of Program and Course Outcomes (POs and COs) is regularly evaluated by the institution. As an affiliated college, the focus is on enhancing and implementing the curriculum rather than designing and developing it. The core principle behind the learning outcomes-based approach is that higher education qualifications, such as a Bachelor's Degree, are awarded based on the demonstrated achievement of specific outcomes, which include knowledge, understanding, skills, attitudes, and values. These outcomes are measurable through internal assessments, CCE modes, experiential activities, and academic standards that are reflected in the grades of the program.**

The college ensures that the teaching methods align with the course outcomes for various programs and carefully monitors their execution. The progress and achievement of learning outcomes are assessed using multiple methods, including:

- **Time-constrained examinations (Annual exams)**
- **Assignments, group discussion and oral presentations (Annual exams)**

- **Project/internship reports (Annual exams)**
- **Practical assignments/laboratory reports and observation of practical skills (Practical exams)**

The evaluation process includes clear weightage for internal examinations, annual exams, practical exams, and project-based experiential learning. This structured assessment ensures that students' progress towards achieving the desired learning outcomes is accurately tracked and measured.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	[NIL](#)

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

559

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://drive.google.com/file/d/1rIGefDMcB6l-oxk5AbNzWJYMW8OpP9jh/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/1gEsoojX7mjKxUDR2jDq7m5uXK3fIr_-mQHUC9vrJ-WE/edit?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response :-

- **Extension activities are carried out by college in the neighborhood community and villages for sensitizing students to social issues this helps students for their holistic and overall development. The basic objective of extension activities in college is to create social awareness amongst the students by providing the opportunities to work with people. Extension activities are planned with such activities which help students apply what they've learned in the classroom to real-world situations. They can be used to engage students, make learning more meaningful, and help students develop skills. In this regard college organises various activities under NSS like 7days camp in near by village, blood donation camp by red ribbon club, masti ki pathshala etc. In order to connect students with nature the college organises various celebrations like world environment day celebration, world forest day celebration, world wetland day celebration and world water day celebration. In this way with the help of extension and outreach activities college provides education with overall development of students.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[nil](#)

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	[NIL](#)
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out by college in the neighborhood community and villages for sensitizing students to social issues this helps students for their holistic and overall development. The basic objective of extension activities in college is to create social awareness amongst the students by providing the opportunities to work with people. Extension activities are planned with such activities which help students apply what they've learned in the classroom to real-world situations. They can be used to engage students, make learning more meaningful, and help students develop skills. In this regard college organises various activities under NSS like 7days camp in near by village, blood donation camp by red ribbon club, masti ki pathshala etc. In order to connect students with nature the college organises various celebrations like world environment day celebration, world forest day celebration, world wetland day celebration and world water day celebration. In this way with the help of extension

and outreach activities college provides education with overall
development of students.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1f7GR3cny 8J8R4g04M3K9080VGRWqMV56/view
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

346

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

`03`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

- **The college has provided adequate physical and updated academic facilities as per the requirement of university and the need of the students. The specific location of the college provides pollution free and natural environment. Govt. College Rau, Indore was established in year 2011 and B+ grade awarded by NAAC. The allotted by State Govt. College Rau is 3.685 Hectare (36850 Square Meter) and total constructed area of college is 9413 sq.mt.**
- **There are 3 staff room and 10 spacious and well-ventilated classrooms with adequate infrastructure in the College. All staff rooms have proper light and ventilation with cushion chairs. LCD projector facility available in computer lab with OFC broadband internet connectivity.**
- **Main building (Arts Commerce) of the college consists of principal's cabin, library, staff room for Arts faculty and Commerce faculty, Scholarship department, Administrative office, Indian Knowledge System(IKS),**

Nodal officer Cabin, Girls Common Room, IQAC, college office, 2 computer lab and 16 classroom with WI-FI facility & smart board. Water facility with RO is made available for teaching, non - teaching and student. For security and safety college has fixed up CCTV cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

- The College has played a proactive and supportive role in grooming students. Specific spaces have been earmarked for extra-curricular activities and made available to students. The playground is 44000 sq. ft. outdoor games. There is one multi-gym machine, one Exercise Cycle, one treadmill Machine. Utilized as grounds for Kabaddi (228 Kabaddi Mates), Volleyball, Kho-Kho, Cricket, Hockey and Football, table tennis, carrom, chess, badminton, yoga room, gym , physiotherapy center,. They are used alternatively as per need. Along with this, we have plenty of space available on the playground on which there is one for volleyball and handball. Boys and girls can be played separately.
- Our Sports unit have track record of participation and winning matches at Inter Class, University and Inter university levels. Many of our students have represented in the affiliating university teams at different levels. We have plenty of equipment necessary for all indoor and outdoor games.

Specification of Gym Facility:

- College provides facilities for sportsmen and players by providing various facilities. College has made provision for open gym 1178 sq. feet. It has following we have special area for gym facilities as well as another open gym is available in Science Building that total are is 950 Sq.ft. And also provide multi-functional Indoor gym

> **775 sq feet and sports room 400 sq feet and one table tennis area 230 sq feet and physiotherapy center 200 sq feet area in college campus.**

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[NIL]()

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://drive.google.com/file/d/1We-38hy-EELnKLOc0eXHaB_ALvHDEQ9r/view?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File]()

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1140712

File Description	Documents
Upload any additional information	[View File]()
Upload audited utilization statements	[View File]()
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File]()

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response:-

- **The Institutional Library was started with the establishment of the college in 2011 and has been continuously developing since then. The total area of the library 1144 sq. ft. which contains the reading room and e-library. Presently library has 6068, including the books are gifted and reference books related competitive exam. In the reading room 06 newspapers, 05 magazines and 06 research paper are Subscribed of the students. The e-library has 14 computer's with Internet connection for student where student search for course and competitive competitive exam-related from online open-access and also through the national Digital Library of India. Along with these, it has two Laser printers and one photocopy machine.**
- **The library is partially automated of using the SOUL 2.0 and will Switched to E-granthalaya from 2023-2024 academic sessions. The data entry and bar- coding on the books in the library has been completed and issuing of books to the all student.**
- **Every year free books and stationary are distributed by the library to the scheduled cast and tribe students, admitted in the college, as per the rules of the Department of Higher Education, Government of Madhya Pradesh.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	[NIL](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**C. Any 2 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

926555

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

80

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Response:

- **The Institute has adequate IT facilities for strengthening the learning process. Therefore, our campus is upgraded with all the necessary IT facilities such as**

a computer network, wired or wireless computer, printer, storage device, and audio-video equipment. The computer lab is equipped with 70 computers with the required software and antivirus. As well, a scanner and laser printer are available in the computer lab. Periodically, whenever a problem occurs in any computer, it is immediately repaired. For the maintanance and complete utilization of computers the institute takes steps like installation of software, formating of computers on the basis of corrupt operating system and replacing of hardware of old computers to new computers.Three smart board classes are available to provide effective teaching to the students. In order to provide the quality speed of the network, the college has a broadband connection, Sharp Link Wireless Solution Pvt.Ltd. with 04 mbps speed. The college campus is under CCTV surveillance to ensure transparency as well as safety to all its members. The library is automated and a database is created as well as e Library is available in the college for the students with 12 computer systems with UPS.The students are encouraged to use IT infrastructure in the best possible way for their learning

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

87

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1140712

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To establish a system and procedure for maintaining and utilizing physical, academic, and support facilities of a chemistry laboratory in a higher education institute in Madhya Pradesh, the following framework can be implemented:

1. Physical Facilities Maintenance and Utilization

Inventory Management:

Maintained an updated inventory of laboratory equipment, glassware, chemicals, and consumables.

Conduct periodic audits and physical verification to ensure items are in usable condition.

Regular Maintenance:

Scheduled periodic inspections for equipment like spectrometers, analytical balances, PH Meter and other instruments. Assigned technicians for preventive maintenance and calibration of instruments.

For Sports the activities under the supervision of instructors, ensuring student participation and adherence to safety guidelines with safety guard for any type of sports, yoga , game practice, gym training.

For computer maintenance we have taken contract from GG INTERPRIZES who looks after the computer maintenance of the college

For Library maintaining work thus consists of following -

1. Shelving and re-shelving all the time.

2. Maintaining order and cleanliness in the shelves and stack rooms.

3. Super vission of the collection.

4. Conservation and preservation of materials including repairs and binding.

5. Stock taking and weeding.

6. Maintaining the equipment of the library.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[NIL](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

`3593`

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

`00`

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	`A. All of the above`

File Description	Documents
Link to Institutional website	NIL
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

19

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

166

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`00`

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`1`

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

- **Students' participation is an intrinsic part of all the activities of the college. According to M.P. Government rule, the college has an organized student council. We follow all the orders of the Government regarding the student council. Student representatives are nominated for some committees of the college. Student council members are elected by the students of all programs conducted by this institution. Selected students elect President, Vice President, and Secretary through the electoral method.**
- **Committees are formed for all the celebrations and events in the institute which involve in-charge, faculty and one or two student representatives, volunteers of NSS help in organizing various celebrations like Teachers' Day, College Day, Graduation Day, etc. They also ensure discipline in the campus and try to resolve the grievances of the students.**
- **Grievance Redressal Committee or Grievance cell addresses all kinds of grievances related to internal and external examination, infrastructure, harassment, ragging, etc. Suggestion boxes are placed in the college at noticeable places. It also has an NSS wing. The representatives give all support to the social activities in the college. They ensure discipline in the campus and represent the views and try to meet out grievances of the students. In our college, students also support in different committees like -**
- **Anti-ragging Cell**
- **Grievance Cell**
- **Women Sexual Harassment Cell**

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response: For the last few years, an alumni group has been formed in our college, some members also organize meetings and other tasks like CCE examination inspection. Our alumni group acts as a bridge between the students and the institution. The official formation of the alumni committee took place on 12-02-21, but it is active in the limited area since 2016-17. Recently we got the Alumni Association registered under the title "Government College Rau Bhootpurva Vidhyarthi Samiti" with registration no-03/27/01/23593/21 Aim and Objectives :-

- To maintain contact with all old students of college and meet them periodically and keep ourselves bound as a family to keep the identity of the college in which we have studied.
- Many old students have excelled in various fields in India. The Alumni group would exchangefeelings, ideas, and thoughts and improve knowledge in their field.
- To arrange a meeting to discuss improvisation of the association and to help the college needs if possible.
- Social get together annually or biannually on a fixed date and month.
- Our future objective is to encourage public education programs like awareness of various diseases and cleaning, vaccination, etc.
- To foster a constant sense of belonging to the carrier matter by being in regular contact with the alumni.
- To provide and disseminate information to the alumni about their study matter, its graduates, faculties, and

students.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

- **To provide affordable and quality education to students**

Mission

- **To achieve excellence in teaching**
- **To develop self-confidence and communication skill**
- **To organize orientation programs for competitive exams and interviews**
- **To develop leadership quality**
- **To make good human being**

The governance of the college is in accordance with the vision and mission statement, and it is participative and inclusive in nature. There are various committees which work towards holistic development of the college through plans and activities, which are conceived, planned, and executed by conducting regular meetings and frequent interactions with all stakeholders. The college has focused a lot on social interaction programs and experiential learning for the holistic development of the students. Human value based and public awareness related programs are organized under extension and outreach programs committees. IQAC and academic committees work

together continually towards building up a strong teaching learning framework in the college, where the focus is on Page 42/62 05-03-2024 04:43:31 holistic education. Motivational lectures and the skill development programs are organized under the entrepreneurship and self-employment cell and SVCGC of the college.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Janbhagidari Committees :-were established in the Government Colleges of Madhya Pradesh through a special gazette notification on 30/09/1996. These committees were created for local governance and were mandated to be registered under the Madhya Pradesh Societies Registration Act, 1973. The college has an effective Janbhagidari Committee, duly registered under the same Act. The Janbhagidari Committee generally consists of three components, collectively referred to as the Local Governing Council or Students' Participation Committee:

1. General Council
2. Management Council
3. Finance Committee

The Chairman of the General Council and the Management Council is appointed by the Government. In the absence of such an appointment, the Chairman can be an elected representative, an eminent citizen, or the District Collector. The Principal of the college serves as the Secretary of both the General Council and the Management Council. All self-financed programs and courses in the college are managed by the Janbhagidari Committee. The Committee oversees teaching arrangements for these courses, primarily by appointing guest faculty. The revenue generated through various fees and charges is deposited in a scheduled bank, and the funds are designated as the Public Participation Fund. Under public participation, the college currently runs two undergraduate programs:

- BA in Computer Application

- **BSc in Computer Science**

The Janbhagidari Committee exemplifies decentralization and participatory management. It implements an effective educational structure that integrates traditional education management with modern participatory practices.

File Description	Documents
Paste link for additional information	UPLOADED
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

RESPONSES

The college has received various elaborated instruments in laboratories from world bank. In order to provide practical view of the instrument and to make students familiar with its working, department of Botany from college has organised two days workshop for students. This workshop started with a basic introduction of Botany laboratory . Students are then guided through the process of their working.

The workshop coverd the various instruments for growing and cultivating microorganisms, their testing and soil analysis procedures. In the workshop, students explored the functionality of various instruments. The workshop included hands-on training and practical demonstrations. The Workshop conducted for students to expose more towards the different types of the Instruments. Students visited Botany laboratory to learn about different types Microscopes, Hot Air Oven, Autoclave , Bacterial Staining Techniques and identification of lower flora by using different devices. The workshop helped in developing skill in students making them future ready.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NIL
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response :-

- **The Government College Rau is an affiliated government college, therefore the Department of Higher Education; Government of M.P is the Apex Governing Body. The college firmly follows the rules and directives of the DHE, M.P. The principal is the head of the institution and the financial head also, responsible for the financial as well as other aspects of the college administration. Page 44/62 05-03-2024 04:43:31 The principal is assisted by the Administrative Officer (AO), Nodal Officer (NO), IQAC Co-coordinator, and Accountant besides a host of support staff. As per government norms there is a Janbhagidari Committee in the college and registered under the society registration act 1973. The committee helps in the development of the college, the chairperson is appointed by the government and the principal of the college is the secretary of the Committee. Appointment and Service Rules-Though the college is a state government college, therefore the service rules, procedure, recruitment and promotional policies and rules for classes I, II, III, IV are followed as per the norms of the DHE, M.P. and UGC**

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1eUSjynV8XJFMT0OMGqJaRmm7eUeITemg/view?usp=sharing
Link to Organogram of the institution webpage	NIL
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Response-

The college has effective welfare measures for teaching and non-teaching staff as per government rules.

- **GPF/CPF**
- **Medical Reimbursement**
- **Leave encashment and Gratuity on retirement**
- **Group Insurance**
- **Loans from GPF**
- **Maternity benefits as per norms**
- **Child care leave**
- **Grain allowance to class IV employees**
- **Uniform allowance to class IV employees**
- **Reimbursement of transport assistance**
- **Conveyance charges**
- **Mercy appointment**
- **Ex-Gratia**
- **Retirement benefits**

Academic support to teaching staff-

- **Study leave**
- **Duty leave to attend seminars/conferences**
- **Library facilities**

- **Free remote access to INFLIBNET-NLIST**
- **Free WI-FI in campus as well as in library also**

Basic Amenities-

- **R.O. drinking water facilities for students and staff**
- **Neat and clean facilities for staff and students**
- **Parking facility**

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

nil

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Response :-

- **The performance appraisal system for teaching staff is as**

per the instructions of DHE, M.P. the UGC. It is mandatory for permanent teaching staff to submit his/her self appraisal form by the end of every academic session for an assessment of teaching, learning and evaluation-related activities, to calculate API score.

- The form submitted by the faculties is further checked and verified by the committee, and API score is generated. After principals final remark it is sent to the Commissioner Higher Education, Bhopal through the RegionalAdditional Director, Indore division. This process is made online every year. The same process is in place for performance appraisal of sports officer and librarian.

- The performance appraisal system for teaching staff is as per the norms of the Government of M.P. It is based on the responsibilities and various tasks given to them. The head clerk collects the feedback of class III and IV employees and reports to the Principal. This feedback is considered while preparing a confidential report of the respective employee. Their work is then categorized as excellent, very good, good, satisfactory, and non-satisfactory based on their performance.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response:- Internal and External Financial Audits The college has a mechanism of both internal and external audits.

Burser (Internal Audit) - The College has an internal audit committee named as "Burser" verifies the income and expenditure details of funds received under government, world bank, janbhagidari and self-finance budget heads, and submit the report to the Principal. External Audit – There are two types of external audits

- The audit is conducted once in a year after the

completion of financial year by the independent charted accountant appointed by the Principal. The C. A. conducts separate audits for Janbhagidari, Self-finance and Government funds.

- The audit of funds received under World Bank project are carried out separately by C.A. An audit report certifying the financial status of the college is received after the audit is completed.
- The Accountant General of M.P. (AGMP, Gwalior) and Department of Higher Education, M. P. carried out audit once in 3 to 5 years.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college being an affiliated government college sets procedures for mobilization of funds and optimal utilization of resources as per the guidelines issued by the Department of Higher Education, M. P. as well as state and central government. Mobilization of Funds – College receives funds under different government schemes in the year 2022-2023 these are -

- **World Bank funded MPHEQIP grant for academic activities and for e-library up gradation.**
- **Grant from DHE, M.P. for free book distribution to SC/ST students**

Utilization of Resources -

- **The college utilizes funds for new infrastructure development and on maintenance of existing infrastructure, salary, procurement and maintenance of equipment and library expenses.**
- **Funds are utilized as per the financial rules and store purchase rules of DHE, M.P. The college has a purchase committee to look after the purchasing matters.**
- **The college has a timetable committee to look for the utilization of infrastructure like classrooms, computer labs.**
- **The librarian ensures the maximum utilization of learning resources by preparing class wise time table for issuing books. E-library and reading room services are available in working hours.**

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:-

- **Internal Quality Assurance Cell (IQAC) of college focuses on internalization and institutionalization of quality enhancement initiatives. IQAC aims to ensure a firm ecosystem of comprehensive learning and progressive development for the students of the college. Quarterly meetings were organized with the members and staff to check for the work plan. The outcome of these meetings was to provide faculty members the clear direction and timelines for the activities. IQAC promotes modern teaching methods such as use of ICT for improving the process of learning. Teaching pedagogy is also shifted**

from teacher centric to learner centric. IQAC has organized various workshops, seminars and trainings for students and teachers to make them adapted in presented scenario. Regular feedback from students was taken to improve ourselves further. On the basis of continues and comprehensive evaluation (CCE), advanced and slow learners are distinguished. Special programs were offered to these students to make a good academic record. IQAC focuses on employability of students so regular placement drives were organized in college. To ensure academic expansion, Consultancies and collaborations were done to increase the academic sustainability

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Transition from traditional to blended and participatory learner centered teaching technique. Since 2022, college has shifted froma teacher-centric to a learner-centric approach. IQAC has organized trainings and initiated and spearheaded the infrastructure drives for smart classrooms and capacity building programs for teachers and students. In the present academic session most of the teachers are using blended teaching methodology, shift is to words participative learning where internal evaluation is through seminars, assignments; students are informed about the vision, mission, and learning outcomes of the courses in their program and are given towards achievement of learning outcomes. The following criteria are used to assess progress toward learning outcomes -

- Exams with time constraints; closed-book and open-book exams.
- Viva voce interviews (internal examination method) and oral presentations, including seminar presentations.
- Practical assignments/laboratory reports, as well as practical skill observation.

Students are encouraged and motivated to sign up for MOOCs, and

then they are encouraged to create their own digital material for practical activities as well as subjective course modules.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://drive.google.com/file/d/1ME3ObO4dqc3Ln-WPqlx_2wgVkcr-iGQ7/view?usp=sharing
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Response :- 1) Discipline Committee: The institute prioritizes the safety and security of female students. A discipline committeeexists at the college to monitor campus security. 2) CCTV Coverage: CCTV cameras are installed around the campus along with classrooms. Video is viewed as needed, and if the

principal notices any questionable activity, appropriate action is taken. 3) Anti-sexual Harassment Committee: The Anti-Sexual Harassment Committee plays a vital role in ensuring a safe and supportive environment within the institution. Additionally, the college's NSS unit has organized self-defense programs for girls, empowering them to build confidence and enhance their safety. 4) Counselling: The institute's Swami Vivekanand Career Cell sponsors student-related events. The faculty members' formal and informal work encourages students to develop their personalities in general. The female faculty members discuss the private issues of the female students, and they are kept private.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1aQzkm6f9 KowL-GNaRLylsjztQHwl6-58/view?usp=sharing
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	The specific facilities provided for women by the college, along with photos and other information, are mentioned in the link above.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Response :-

- Solid Waste Management: The primary objective of waste

management is to minimize adverse effects on the environment, human health, and overall aesthetics. Following the Government of India's Swachh Bharat initiative, the Nagar Panchayat Rau oversees the collection of routine solid waste generated on campus. Dustbins have been strategically placed at various locations. Strict actions are taken by the college administration against those violating waste management guidelines. Students are urged to dispose of their waste responsibly by using the designated bins.

- E-Waste Management: Discarded items such as computers, printers, and broken lab equipment are securely stored in a designated room. Being a government college, their disposal requires prior approval from higher government authorities. The college ensures the optimal utilization of all electronic devices, and maintenance of such equipment is carried out under a contractual arrangement.

- Waste Water Management: Water from coolers and taps is collected through a systematic process and utilized for watering plants. To address low water levels during summer, the college has installed rainwater harvesting systems and constructed a large storage tank on campus. Furthermore, the NSS team conducts initiatives to encourage the reuse of waste water and spreads awareness about water conservation within the community.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Response :- Most of the students admitted into the institute are locally or from the surrounding villages. Every year the admission process is conducted according to Department of Higher Education government guidelines. Enough attention is

paid to particular targeted seats for every group to be occupied. Also carried out for this aim is "College Chalo Abhiyan," as directed by the Madhya Pradesh government. The Institute helps to sustain national integrity and peace by means of its influence. The various activities are carried out by time. It greatly influences the collective and cultural ideas of the society. Our students enthusiastically celebrate many festivals, which helps them to embed social and religious tolerance. Through planned expert lectures, the students are exposed to cultural, regional, linguistic, and communal harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Responses College staff and students are inspired to become upstanding citizens by learning about their constitutionally guaranteed rights, duties, beliefs, and responsibilities. Both faculty and students will be required to adhere to a code of conduct. By inviting well-known specialists, the students take part in a variety of activities that focus on culture, values, obligations, and responsibilities. Involvement of students is encouraged through the college's cleaning initiatives, Swachh Bharat Mission, plastic ban, etc. In order to motivate students, the National Service Scheme (NSS) established a distinct unit that is actively involved in community service projects including as Swachh Bharat Abhiyan, Beti Bacchao-Beti Padhao, plastic-free campus initiatives, cleanliness drives, and more. Acts taken throughout the last year that pertain to citizens' constitutionally mandated ideals, rights, duties, and responsibilities. Types of Event :-

- Blood Donation Camp on 06/02/2024: To motivate individuals to come forward and provide support.
- Vikasit Bharat Program 15/12/2023
- Navbharat Saksharta Program 08/09/2023
- Wealth Awareness Webinar 09/12/2023
- Lecture on Regular diet and Nutrition 08/02/2024: To

- raise public consciousness about the importance of health and Diet in general.
- One Day Faculty Development Program on 14/12/2023 on Investor Awareness and Tax Planning hosted by the Institute in order to aware faculties for tax savings.
- National Voter day program 25/01/2024:Being Informed about the Voting Process In order to make sure that everyone knows how important it is to vote.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1YyzLCIIF FWfCiPrFN20lbAWdsD_TbgAa/view?usp=sharing
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Response :-

Festivals and cultural variety abound in India. In addition to grounding them in their own heritage, the college provides students with an education in the rich cultural diversity of the country. The institute's students are actively engaged in the National Flagship Programmes funded by the MHRD, UGC, University, and local Government Offices. In addition, the Institute holds lectures, rallies, or competitions in honour of national heroes on the anniversaries of their birth and death. A number of international days are also observed by us:

Name of Days

Date

Hindi Diwas

31/07/2023

National Librarian Day

12/08/2023

World Entrepreneurship Day

21/08/2023

Teachers Day

05/09/2023

Mathematics Day

22/12/2023

National Consumer Day

24/12/2023

National Voter Day

28/01/2024

World Wetland Day

05/02/2024

World Cancer Day

08/02/2024

Repulic Day

26/01/2024

World Forest Day

21/03/2024

World Water Day

22/03/2024

National Science Day

28/02/2024

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Green College Clean College The Context: The college has a positive impact on the campus environment since it is mindful of the need to maintain cleanliness and carry out plantation work. Polythene use is dangerous for everyone. To raise awareness and to encourage everyone to keep the campus clean, a vigorous campaign has been launched. The Practice: The college is surrounded by lovely flowers, a number of lawns, and over 200 trees of all kinds. Paper bags, jute bags, and other materials are encouraged instead of polythene, which has been

banned. The designated employees pick up the garbage every day. 2. A secure setting for female students The Goal of the Practice: For girls in particular to be able to study freely, a safe, healthy, and unrestricted atmosphere is always necessary. There is a redressal cell available to act right away. A distinct partition has been constructed for the college. The Context: To ensure constant campus security, the college maintains a disciplinary committee. Evidence of Success: The committee acts quickly to address any issues that arise for any girl students and reports the matter to the principal for appropriate action. No measure issues have been reported by the female students thus far. There are separate toilets with vending machines for female students at the college and has separate RO for safe drinking water.

File Description	Documents
Best practices in the Institutional website	https://drive.google.com/file/d/1pwPzRkYENrP8aleR63_4eKFCl8SL7lpz/view?usp=sharing
Any other relevant information	NIL

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Response :- Prompt Response to the Students:- A prompt resolution to the students' issues is offered at the College. A certificate for a bus pass is supplied within 15 minutes. Upon completion of college studies, Transfer Certificates and Character Certificates are issued to students on the same day within two hours. University marksheets are issued to students on the same day within a 15-minute timeframe. Books are distributed to students within 15 minutes on the same day. Should any alumnus or citizen of the town need verification of documents for amendments of Aadhar Card, PAN Card, Voter ID Card, etc., the academic staff of the college is consistently prepared to deliver the same promptly. Career guidance is provided to external students via mobile communication. Additional Information :-

- The Institute is upgrading its infrastructural facilities in accordance with contemporary requirements.
- The College coordinated "Blood Donation Camps" for

students and faculties.

- **A City Bus stop is located in front of the campus.**
- **Faculty members provide career guidance in Higher Secondary Schools to facilitate students' admittance into graduate programs after -12th grade, aligned with their interests.**
- **The Library offers alumni access to Magazines and other literature for preparation of competitive examinations.**

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Institutional Distinctiveness 7.3.2- Plan of action for the next academic year IQAC Year Plan For The Academic Year 2024-25:-

? Conduct placement fair program.

? 3 days Workshop on soft skills.

? Conduct Entrepreneurship awareness program.

? Faculty development program proposed for teachers on wealth awareness.

? A special program proposed for girl's student on "Beauty and Wellness".

? Conduct Special session on Yoga.

? One day Seminar on NEP 2020 and Skill development.

? Self Defence for girls Students.